

IQAC

MOM

2021-22



# VALLUVAR COLLEGE OF SCIENCE & MANAGEMENT

(A co-educational institution affiliated to Bharathidasan University)

## MEMBERS OF THE INTRNAL QUALITY ASSURANCE CELL (IQAC)

2021-2022

### CHAIRPERSON

1. Dr. G. Vincent, Principal

### IQAC COORDINATOR

2. Dr. G. Radhika, Assistant Professor of Commerce

### SENIOR ADMINISTRATIVE OFFICER

3. Mr. V. Satheesh Kumar, Administrative Officer
4. Mrs. D. Kavitha, Junior Assistant

### TEACHER MEMBERS

5. Mr. P.Muthupandi, HoD, Department of Tamil
6. Mrs. A. Ramya, HoD, Department of English
7. Dr. G. Radhika, HoD, Department of Business Administration
8. Mr. V. Arvinth, HoD, Department of Commerce
9. Mr. B. Gobinath, HoD, Department of computer Science
10. Mrs. M. Nathiya, HoD, Department of Fashion Technology & Costume Designing
11. Ms. M. Priya, HoD, Department of Mathematics
12. Mr. J. Prince Antony, HoD, Department of Hotel Management & Catering Science
13. Mr. B. Chandru, HoD, Department of Public Administration
14. Mr. K. Nagarajan, HoD, Department of Physics
15. Mr. R. Naveen Kumar, Physical Director

### MEMBER FROM THE MANAGEMENT

16. Mrs. S. Dharani, Governing Member

*G. Deulappan*

PRINCIPAL

Valluvar College of Science and Management,  
NH 7, Karur-Madurai National Highway,  
Puthambur (P O), Karur - 639 003, Tamil Nadu.



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## 5<sup>th</sup> IQAC MINUTES OF MEETING

Date: 18.08.2021

Time: 3 PM

Platform: Vasuki Conference Hall

### AGENDA:

- Welcome Address- Dr. G. Vincent, Principal
- Preparation for conducting event on gender equity
- Increase the number of MoU's
- Participating in the State level matches
- Appreciation of University Rank producing departments
- Collecting the data for submitting ARIIA

### MEMBERS:

- Principal
- IQAC Coordinator
- All Department Heads
- Physical Director

Dr. G. Vincent, principal is begun the 5<sup>th</sup> IQAC meeting by appreciating all the heads of the department for proper documentation of IQAC files. Then the following are the important key points discussed as below

- The departments are asked to observe the important days relevant to their department.
- Conducting / organising the National / International Seminar/Conference.
- Motivate the PG students to publish articles under the senior faculties' guidance.
- The Co Ordinator of the Women Empowerment Cell and the head of the Public Administration department co-jointly are asked to conduct programme on gender equity.
- In order to creating more exposures to learn professionally and crack the examination of CA, the heads of Commerce and English department are instructed to tie up with My Career Point, professional academy for CA /CMA, Indian Academic researchers Association and Government Arts and Science College, Lalgudi.

The IQAC coordinator appreciates the Women Empowerment Cell for organising an event and awarded the people under the category of best alumni, best students and best activist. She instructs as below as

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- Physical director is asked to motivate the students to participate in the upcoming State level matches and win the gold medals.
- Dr. R. Athilakshmi, Asst. Prof. of Computer Science is promoted to IIC Convener and solely responsible for submitting the data in ARIIA portal.
- The meeting concluded with the special appreciation to the Head of the department of Hotel Management who produced two University First Rank holders in April 2021 examination.

Signature of the IQAC

Coordinator

Signature of the Principal

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## 6<sup>th</sup> IQAC MINUTES OF MEETING

**Date: 10.03.2022**

**Time: 2 PM**

**Platform: Vasuki Conference Hall**

### **AGENDA:**

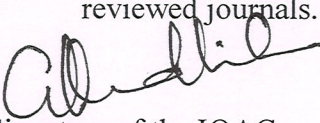
- Welcome Address- Dr. G. Vincent, Principal
- Appreciation of ARIIA ranking
- Data submission in NIRF and updated AISHE
- Plan action for the academic year 2022- 2023

### **MEMBERS:**

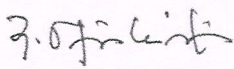
- Principal
- IQAC Coordinator
- All Department Heads
- Physical Director

Dr. G. Vincent, principal begun the 6<sup>th</sup> IQAC meeting by appreciating the physical director for making the students P. Gopinath and R. Deepak who won the gold Medal in the State Level sports meet. Then the following were the important key points discussed as below

- Due to the efforts of IIC convener our institution recognized as Band Performer under the category of General in ARIIA,2021.
- All the head of the departments should maintain the documentation for uploading of AQAR 2021- 2022.
- The Administrative Officer is informed about uploading the data, submission and updated in AISHE.
- Department coordinators of NAAC should collect the feedback from the faculties and the students for the academic year of 2021- 2022.
- The Advisory Committee is instructed to plan the college opening date and prepare the academic calendar for the upcoming 2022-2023.
- Department Heads are suggested to conduct the FDP programmes, Seminar and Conference for strengthening the experiential learning.
- Arts and Humanities faculties are motivated to publish articles in reputed online peer reviewed journals.


  
Signature of the IQAC

Coordinator

  
Signature of the Principal

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