YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	VALLUVAR COLLEGE OF SCIENCE AND MANAGEMENT
• Name of the Head of the institution	Dr. S. Irulappan
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9940777645
• Mobile no	9944450506
• Registered e-mail	valluvarcollege@vcsm.ac.in
• Alternate e-mail	office@vcsm.ac.in
• Address	NH-7, Karur-Madurai NH,Puthambur (P.O)
• City/Town	Karur
• State/UT	Tamilnadu
• Pin Code	639003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**Bharathidasan University**	
• Name of the IQAC Coordinator	**Mr. R. Aravinth**	
• Phone No.	**9363922769**	
• Alternate phone No.		
• Mobile		
• IQAC e-mail address	**iqac@vcsm.ac.in**	
• Alternate Email address	**naac@vcsm.ac.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.vcsm.ac.in/naac.php	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.vcsm.ac.in/Docs/Calendar/2023-24.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A+**	**3.28**	**2023**	**07/09/2023**	**06/09/2028**

6.Date of Establishment of IQAC	**01/08/2019**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	**National Service Scheme**	**State Government**	**2023 – one year**	**91200**
Department	**RRC Programme Fund**	**State Government**	**2023 – one year**	**3100**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines		
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• All departments can facilitate immersive, hands-on workshops centered on practical skills and emerging technological advancements, fostering active learning and promoting professional growth. • Partaking in International seminars empowers faculty to engage with global academic standards, elevating the institution's quality of education and research to an international standard. • The IQAC proactively encourages faculty to disseminate their research in prestigious national and international journals, ensuring that their academic contributions gain widespread recognition and significantly enhance the institution's scholarly reputation. • The institution is embracing eco-friendly and energy-efficient construction methodologies for new buildings, advancing sustainability while enhancing campus infrastructure. • The institution mandates internships as an integral component of the curriculum for both UG and PG students equipping them with essential hands-on industry experience prior to graduation.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes

Clearly establish and provide comprehensive guidelines for data submission, specifying the type of data required, its format, timelines, and submission procedures for all departments. Execute an awareness program as suggested by the IQAC cell to ensure adherence to these guidelines.	Enhanced consistency and compliance in departmental data submission, improving the quality and efficiency of institutional data management.
Hold regular meetings to align club and cell activities with the institution's strategic goals, ensuring meaningful contributions to student and institutional growth. Foster industry collaborations through IQAC coordination to provide student start-ups with essential resources, networks, and potential customers.	Enhanced synergy across institutional units, leading to holistic student development and strategic growth. Increased support for student start-ups, fostering innovation and practical industry exposure.
Promote the enrollment of staff and students in SWAYAM courses to help them gain new skills and remain current with the latest developments in their fields, thus enriching the curriculum.	Strengthened academic profiles of both students and staff, showcasing a commitment to self-improvement and continuous learning, resulting in a culture of academic growth and excellence.
Motivate each department to establish MoUs with industry partners, research institutions, and academic organizations to promote collaboration and enhance educational and research opportunities.	Strong partnerships with external organizations that provide shared resources and knowledge, benefiting both students and faculty through practical learning experiences and expanded research opportunities.
Plan and organize workshops and training programs focused on enhancing technical, professional, and soft skills for both students and faculty, ensuring alignment with industry trends and academic needs.	Improved skill sets among participants, bridging the gap between academic knowledge and industry requirements, thus increasing employability and fostering professional growth.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body & Academic Council	**21/10/2024**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	**05/04/2024**

15.Multidisciplinary / interdisciplinary

The college is dedicated to academic excellence, offering a diverse range of interdisciplinary programs that integrate humanities and sciences. It provides a variety of Add-on and Value Added courses, including Digital Banking, Fashion Photography, and Social Media Expertise, available to students from all disciplines. The Choice Based Credit System enables students to select major electives, skill-based courses, and interdisciplinary options, promoting a well-rounded education. Internships for UG and PG students enhance employability and professional growth, preparing them for success in a global workforce.

16.Academic bank of credits (ABC):

Our college leverages advanced technology to enhance learning through e-content and e-video resources, available anytime via the college website and university portal. Faculty publications, aligned with the latest academic trends, deepen students' understanding and supplement classroom learning. Crafted placement materials provide students with vital job market insights, while collaborative research publications by faculty and students foster intellectual growth. The quality of our resources has attracted Bharathidasan University, which is interested in adopting our add-on courses. The college follows university entry and exit norms, ensuring structured academic progression.

17.Skill development:

At our institution, we are unwavering in our commitment to fostering comprehensive skill development through a diverse spectrum of

advanced up skilling programs. In collaboration with the renowned Indian Institute of Banking and Finance, we offer a prestigious Diploma in Banking and Finance, with our college recognized as a Centre of Excellence in Banking. The Naan Mudhalvan expertise refinement spans several years, incorporating key modules in English Communication, Microsoft Office Fundamentals, and IBM Skill Build, along with specialized courses in Data Analytics, Cyber Security, Mutual Funds. Our students also benefit from specialized workshops in fields such as fashion design, CAD, and Android app development, enhancing their hands-on expertise. The Toastmasters platform refines their public speaking and leadership abilities, with many progressing to the final rounds, while the Voice Club sharpens their voice modulation and presentation skills. The Professional English course further elevates their proficiency in Listening, Speaking, Reading, and Writing. Furthermore, our non-academic clubs play a pivotal role in nurturing students' overall development, preparing them to excel in both their professional careers and an ever-evolving global environment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college adeptly weaves the rich tapestry of Indian Knowledge Systems into its curriculum, in line with NEP guidelines, emphasizing regional languages and culture. Tamil is a mandatory Part-I Language across disciplines, offering students profound insights into Tamil literature and instilling core values like ethics and discipline. Hindi classes further enhance students' linguistic versatility, fostering national cohesion. The B.A. and M.A. in English programs delve into Indian Writing in English, Translation Studies, and Comparative Literature, allowing students to explore the intricate tapestry of India's cultural and literary evolution. The Ramanujan Math Club champions Vedic Mathematics, reviving an ancient tradition of astronomy-based mathematical wisdom. To further immerse students in Tamil culture, the Tamil Department organizes regular drama performances and cultural exhibitions, while key Tamil festivals are celebrated with great enthusiasm. Students actively participate in traditional art forms such as Bharatanatyam, Silambattam, Karagattam, and Villupattu during college assemblies, showcasing their skills and fostering a deeper connection with India's artistic heritage. These performances not only celebrate the vibrancy of Tamil culture but also cultivate a strong sense of cultural pride and unity among the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At our college, the curriculum is thoughtfully crafted with a

student-centered focus, ensuring that lesson plans are aligned with both Program Outcomes and Course Outcomes to cater to the varied learning styles and needs of our students. The assignments are designed to encourage independent exploration beyond the prescribed readings, providing opportunities for practical application. Students actively participate in creating working models, conducting experiments, and engaging in role-playing, simulations, and games that are directly related to the course material, allowing them to grasp concepts in a dynamic, hands-on environment. In addition to tasks like video production and short films, students are encouraged to design prototypes, build working models, and solve real-world challenges through collaborative projects. These activities reinforce theoretical learning while promoting creativity, problem-solving, and critical thinking. The college has established 46 MOUs with various institutions and industry partners, offering students internships, mini-projects, and industry-based assignments for real-world exposure.

20.Distance education/online education:

The institution adeptly blends traditional pedagogical methods with cutting-edge online learning tools, creating a dynamic and flexible educational environment. A suite of online platforms, including Zoom, Google Meet, Google Classroom, Quizizz, and Kahoot, are employed for seamless curriculum delivery and assessment, fostering an interactive and engaging learning experience. Regular webinars and online conferences are organized to keep both students and faculty at the forefront of contemporary trends. Beyond standard coursework, a diverse array of certificate programs and add-on courses are integrated into the academic framework, providing students with opportunities for continuous upskilling. The institution prioritizes access to global knowledge through renowned platforms such as SWAYAM, Coursera, Udemy, Google Learning, and LinkedIn Learning, enabling students and faculty alike to expand their horizons through world-class content from leading universities and industry experts. Additionally, the college offers Faculty Development Programs (FDPs) that leverage these platforms to refine teaching methodologies, ensuring faculty remain at the cutting edge of educational practices and industry advancements. This holistic approach fosters an intellectually vibrant community, committed to lifelong learning and global connectivity.

Extended Profile

1.Programme

1.1	650

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**1518**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**496**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**479**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**77**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**77**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**58**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**369.55632**
4.3 Total number of computers on campus for academic purposes	**314**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Valluvar College of Science and Management, affiliated to Bharathidasan University, Tiruchirappalli ensures effective curriculum delivery through a well-planned and documented process. The curriculum follows the Choice Based Credit System (CBCS) designed by the university. The college offers 13 UG programs, 5 PG programs, M.Phil., Ph.D. programs in Commerce and an AICTE-approved MBA program.

The academic calendar outlines classes, exams, holidays, rules, clubs and committees, ensuring smooth organization of curricular, co-curricular and extracurricular activities. Before reopening, faculties' subject preferences are gathered and lesson plans, lab manuals, PowerPoint presentations and E-content are prepared. Faculty Development Programs enhance pedagogy, while guest lectures, seminars, conferences, workshops, industrial visits and internships enrich student learning. IQAC conducts regular academic audits to maintain quality.

Activity-based learning is promoted through assignments, role-plays, skits and management games. Add-on, Value Added and Certificate Courses are offered. Faculties use ICT tools and platforms like NDL, N-List and DelNet support research. Practical exposure is ensured

through Computer Labs (4), Physics Labs (2), FT&CD Labs (2), HMCS Lab (1) and Communication Lab (1). As a Swayam Local Chapter, students gain certifications through SWAYAM/NPTEL and Coursera. Outcome-based education, including projects, surveys and case studies, ensures holistic curriculum delivery.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://vcsm.ac.in/AQAR2024/C1/1.1.1/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Valluvar College adheres to a meticulously designed academic calendar that goes beyond scheduling Continuous Internal Evaluation and examinations. It serves as a comprehensive guide for students, detailing institutional rules and regulations for both students and faculties, guidelines for scholarships, training and placements. The calendar also includes information on academic and non-academic cells, clubs, committees, hostel facilities, transportation routes and library services enabling students to plan their academic and extracurricular activities effectively. It also provides details on campus events and co-curricular activities.

The Examination Cell meticulously plans and approves the exam schedule, which is circulated to students well in advance to promote preparedness and reduce uncertainties. Examination Cell collects question papers from every department, maintaining confidentiality and adherence to guidelines. The Principal ensures secure and timely distribution of question papers, upholding the integrity of the process.

In addition to academic planning, the calendar highlights significant cultural, ethical and environmental values by marking important days to foster a sense of responsibility and inclusivity among students. This integrated approach ensures discipline, transparency and excellence while nurturing students' understanding of heritage, ethics and sustainable practices, aligning with the college's commitment to a balanced and enriching educational experience.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://vcsm.ac.in/AQAR2024/C1/1.1.1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in `A. All of the above` **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`18`

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1062

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The vision and mission of Valluvar College of Science and Management focus on providing students with a comprehensive education that empowers them to contribute to society and to the nation. The Bharathidasan University-approved curriculum incorporates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability.

Professional ethics are addressed through courses such as Human Rights, Business Law, Entrepreneurial Development and Management Concepts in Thirukkural. The Placement and Training Cell further enhances employability skills through a certificate course on 'Career Readiness.' Gender issues are explored through courses like Fashion Clothing, Psychology and Modern Literature, which delve into topics such as gender bias, women's welfare and empowerment. The Women's Empowerment Cell actively organizes programs on gender equity, gender sensitization, and LGBTQ+ awareness and celebrates

International Women's Day with the "Women Achievers Award."

Human values are instilled through value education courses such as Thirukkural and Human Resource Management. Environmental sustainability is promoted through Environmental Studies, NGO Management courses and activities of the Eco Club, which maintains a medicinal garden and advocates for eco-friendly practices. These integrated efforts ensure that students are holistically equipped to address critical societal and environmental challenges while upholding ethical and humanistic values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

811

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.vcsm.ac.in/2023-24Feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.vcsm.ac.in/2023-24Feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

580

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

496

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution meticulously assesses students' learning levels and tailors special programs for both advanced and slow learners. Quick learners are evaluated through class tests, their responses to lectures, and assignments. These students are guided to access additional resources from the library, encouraged to enroll in online courses like SWAYAM, Coursera, and Udemy, and prompted to participate in more seminars, workshops, and events to further their knowledge and skills. Additionally, specialized career guidance is provided, including preparation for state government examinations, ensuring they are well-equipped for their future endeavors.

For slow learners, the institution offers extra simplified materials, remedial classes, home assignments, and study blueprints to aid their understanding and progress. Additionally, slow learners benefit from one-on-one tutoring sessions to address specific academic challenges and are encouraged to join peer mentoring programs for added support. Regular progress reviews are conducted to monitor their development and ensure they stay on track. Special care is taken to ensure they receive the necessary support to improve their learning outcomes, fostering a supportive and inclusive learning environment.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C2/2.2.1/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1518	77

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At our college, we employ various student-centric methods to enhance learning experiences, focusing on experiential learning, participative learning, and problem-solving methodologies.

Experiential learning is a cornerstone of our approach, providing students with opportunities to learn through hands-on experiences. Faculty continuously assess and guide students to help them develop their knowledge, skills, and moral values through real-world applications. Laboratory learning allows students to observe, practice, and experiment with materials, ideas, and phenomena, broadening their practical understanding. Internships, training, and workshops provide students with practical experience by applying theoretical knowledge in real-world settings. Industrial visits, study tours, and field trips offer direct exposure to various industries and environments, enhancing conceptual understanding through experiential learning.

Participative learning involves engaging students in the learning process through activities like group discussions, peer learning, and role play. In our flipped classroom approach, students utilize resources such as Kahoot, Divide and Conquer, Brainly, Jukebox, and Google Classroom to actively engage with the material. Instructors record and post lectures on social media, facilitating a more interactive and student-driven learning environment.

Problem-solving methodologies are integral to our teaching, improving students' skills, retention, and recall. Methods include surveys, active learning case studies, and projects that enhance critical thinking, aptitude, and reasoning. Faculty use questions to encourage students to think deeply and articulate their queries.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://vcsm.ac.in/AQAR2024/C2/2.3.1/Experiential_Learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools to enhance the teaching-learning process effectively. PowerPoint presentations (PPTs) on LCDs are utilized to visually display lecture content, making complex concepts easier to understand through images, diagrams, and bullet points. This visual aid helps in retaining students' attention and improving comprehension.

Google Classroom is employed for sharing materials and assignments, fostering a more organized and accessible learning environment. It allows teachers to distribute resources, track students' progress, and provide timely feedback, making learning more efficient and collaborative.

YouTube lectures are incorporated to provide visual and auditory learning opportunities. These lectures can be accessed anytime, offering flexibility and catering to different learning styles. They serve as supplementary resources that reinforce classroom teaching.

G-Suite, DELNet, N-List, and other e-resources offer extensive research materials, enabling students to explore topics in depth. These digital resources broaden students' horizons and provide access to a wealth of information beyond textbooks.

ICT-enabled lecture halls, seminar halls, and auditoriums facilitate interactive sessions. These spaces are equipped with the latest technology to support multimedia presentations, live demonstrations, and real-time feedback, making learning more engaging and interactive.

Online courses on platforms like SWAYAM and Coursera are encouraged to supplement traditional learning. These courses provide additional knowledge and skills, allowing students to learn at their own pace and according to their interests.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

270

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at Valluvar College of Science and Management is transparent and robust, adhering to the guidelines set by the affiliated Bharathidasan University. The college ensures fair and consistent evaluation through a structured process involving Continuous Internal Assessment (CIA) and Model Examinations. CIA-I and CIA-II are conducted after completing the first two and subsequent two units, respectively, while the Model Examination encompasses the entire syllabus. These examinations are meticulously planned and scheduled after confirming syllabus completion with Heads of Departments and the Principal.

Internal marks are awarded based on a comprehensive evaluation of students' performance in tests, assignments, group activities, and

seminars. For undergraduate courses, 15 marks are allocated for CIA tests, 5 marks for assignments, and 5 marks for group activities. Postgraduate courses follow a similar distribution, replacing group activities with seminar marks. Attendance is mandatory to qualify for university examinations. Practical assessments are evaluated separately, emphasizing internal performance, record work, and viva voce. This systematic approach ensures the effective delivery of quality education, fostering better academic outcomes.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.vcsm.ac.in/examination%20cell.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Role of the Examination Cell

The Examination Cell oversees the smooth conduct of CIA, Model, and University examinations. It prepares schedules, collects question papers in advance, organizes seating arrangements, assigns invigilators, and ensures timely collection and evaluation of answer sheets. Internal marks are recorded in departmental Mark Registers and systematically entered into ERP software.

During University exams, the Principal acts as Chief Superintendent, supported by senior faculty and a five-member Examination Cell. Evaluated scripts must be submitted within two days, with the HoD and Principal rigorously verifying evaluations and mark entries.

Transparency

Exam schedules are published in the college calendar and communicated in advance. Students receive details on syllabus, dates, and durations, with evaluated scripts returned promptly. Marks are submitted within two days, and report cards are shared with parents during Parent-Teacher meetings, ensuring transparency in assessments.

Grievances

Internal grievances, such as mark discrepancies or script corrections, are resolved promptly. External grievances, including

errors in student details or question paper issues, are addressed through the university with necessary documentation. A dedicated register is maintained for such cases to ensure accountability and resolution.

File Description	Documents
Any additional information	View File
Link for additional information	https://vcsm.ac.in/AQAR2024/C2/2.5.1/Grievance%20File.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution adopts a robust Outcome-Based Education (OBE) framework, prioritizing the meticulous evaluation of learning outcomes and competencies. Innovative pedagogical methodologies underpin teaching and learning processes, ensuring impactful knowledge dissemination tailored to individual learners.

Each academic department meticulously designs and articulates Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). These clearly delineate the knowledge, skills, and competencies students are expected to acquire. Strategically displayed on the institution's website and departmental notice boards, these outcomes ensure transparency and foster alignment between instructional strategies and student aspirations.

Programme Outcomes (POs): POs encapsulate the strategic goals of academic programs, articulating the knowledge, skills, and professional responsibilities students are expected to master upon graduation. Faculty members offer comprehensive guidance during admissions to acquaint students with program objectives, empowering them to make informed academic decisions.

Course Outcomes (COs): COs specify the targeted knowledge and skills students will acquire through individual courses. Aligned seamlessly with POs, COs emphasize intellectual rigor, real-world applicability, and ethical accountability. They provide a structured framework for students, elucidating learning goals and offering measurable benchmarks for academic progression.

The institution employs diverse assessments, such as internal exams and model tests, to comprehensively evaluate student achievement, measure POs and COs attainment, and promote continuous improvement.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://vcsm.ac.in/AQAR2024/C2/2.6.1/2.6.1 - CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Valluvar College of Science and Management follows a structured Outcome-Based Education (OBE) approach to evaluate the attainment of Program Outcomes (POs), Program-Specific Outcomes (PSOs) and Course Outcomes (COs). The evaluation ensures alignment between course objectives and program goals, enhancing teaching and learning effectiveness. CO attainment is measured using continuous internal assessments, model exams, assignments, group activities and university-conducted end-semester examinations for theory and practical courses.

The class average mark serves as the benchmark for CO attainment, with results reviewed by department heads and the principal. COs are mapped to POs with specific attainment levels: Level 3 (?90%), Level 2 (?80%), Level 1 (?70%) and Level 0 (<70%). The percentage of students achieving a grade of 85% or higher each semester serves as a key indicator of CO attainment, promoting high achievers and fostering academic excellence.

Program Outcomes are evaluated comprehensively through cumulative grades, exams, assignments, and projects, offering a holistic view of students' knowledge, skills and competencies. This robust evaluation process ensures the effective measurement of academic success and continuous improvement in achieving program goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vcsm.ac.in/AQAR2024/C2/2.6.2/Attainment%20of%20Programme%20and%20Course%20Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

445

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://vcsm.ac.in/AQAR2024/C2/2.6.3/Passpercentage - 2023- 24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.vcsm.ac.in/SSS.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.54

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

260000

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://vcsm.ac.in/AQAR2024/C3/3.1.1/Department_Reserach_Project_compressed.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institutional Ecosystem for Innovation and Knowledge Transfer

Our institution has developed a robust ecosystem to foster innovation, research, entrepreneurship with practical applications, and facilitate knowledge sharing across academia, industry, government, and society. This ecosystem promotes multidisciplinary areas and collaboration to address global challenges.

1. Research and Development (R&D) Cell

The R&D Cell serves as a hub for faculty and student to lead innovative projects in various areas with sustainable energy which provides resources and support to tackle pressing global issues.

2. Incubation and Entrepreneurship Centers

Startup accelerators and pre-incubation cells guide entrepreneurs from ideation to commercialization. We offer mentorship, technical resources, funding opportunities, and partnerships with venture capital firms, helping transform ideas into market-ready solutions.

3. Industry Collaboration

Strategic partnerships with businesses, NGOs, and research organizations bridge academic research and real-world applications. These collaborations foster knowledge exchange, expose students to industry challenges, and drive innovative solutions.

4. Innovation, IPR, and Technology Transfer

A dedicated innovation cell facilitates intellectual property (IP) management, patenting, licensing, and commercialization of research outputs, generating societal and economic value.

5. Knowledge Transfer and Capacity Building

Workshops, seminars, and open-access initiatives promote skill development and knowledge dissemination, enhancing internal expertise and attracting global collaborators.

6. Student Innovation Programs

Hackathons, competitions, and project-based learning empower students to develop real-world solutions with mentorship from faculty and industry experts.

This comprehensive ecosystem links academia, industry, and government, empowering innovation and fostering research that drives societal impact and economic growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C3/3.2.1/Research%20Policy.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://www.vcsm.ac.in/research%20and%20development.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Valluvar College of Science and Management actively engages in impactful extension activities to address community challenges, emphasizing sustainable development and holistic student growth. Under the Unnat Bharat Abhiyan Scheme, the college focuses on the needs of adopted villages, fostering meaningful contributions through initiatives led by NSS, YRC, Yi Yuva, and the Rotaract Club.

Key initiatives during 2023-24 included the Green India Mission, where the Eco Club organized four environmental awareness events, involving 1,290 students and 540 residents across Karur district. These efforts promoted eco-friendly practices and environmental conservation. In alignment with Swachh Bharat Yojana, 250 student volunteers conducted cleanliness drives in nearby villages,

educating 1,500 residents on hygiene and health benefits.

The SVEEP program saw 130 volunteers guiding 300 Malaikovilur residents on voting procedures, while a Blood Donation Drive by the YRC inspired 200 residents to donate blood, saving lives. Additionally, under the Skill India Initiative, 1,200 students participated in skill development programs, gaining valuable knowledge in business, marketing, safety, and legal rights, while also addressing handloom challenges.

These activities underscore the college's commitment to community welfare, sensitizing students to social issues and instilling a sense of social responsibility for their holistic development.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C3/3.4.1/3.4.1%20-%20Supportive%20Dox.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3724

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

26

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Valluvar College of Science and Management offers a well-equipped infrastructure and extensive physical facilities to foster effective teaching and learning. Situated on a serene 27.67-acre campus along the Karur-Madurai National Highway, the college provides a conducive environment for rural students to pursue academic excellence. The teaching-learning area spans 1,12,907.30 sq. ft., complemented by a hostel facility of 19,000.16 sq. ft. The college accommodates 13 undergraduate, 5 postgraduate, and 2 research programs, housed across four spacious floors.

The institution features 56 ventilated classrooms equipped with fans, tube lights and facilities for ICT-based learning, with 18 classrooms featuring LCD projectors. The classrooms are designed to comfortably seat 50-60 students and are supported by free 100 Mbps Wi-Fi connectivity. Additional facilities include an air-conditioned conference hall, a 600-seater auditorium, and a vast open-air quadrangle for cultural events.

Modern laboratories cater to disciplines like Physics, Hotel Management, Fashion Technology and Computer Science, featuring 348 computers and 65 licensed advanced software packages. The library,

with a seating capacity of 150, offers 9,840 books, 30 journals and access to digital resources such as N-LIST, NDL, and INFLIBNET. These facilities ensure a dynamic and resourceful academic environment aligned with the college's vision and mission.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C4/4.1.1/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Valluvar College of Science and Management offer comprehensive facilities for sports, games, and overall student wellness across its 15,000 square meters of dedicated space. The outdoor sports facilities include a basketball court (32m x 19m), volleyball court (20m x 11m), a 200m six-lane athletics track, a Kho-Kho field (27m x 18m) and a Silambam arena, providing ample opportunities for team and individual sports. Indoor games such as carom, chess and other cognitive sports help in mental development.

The college's Physical Director plays a key role in preparing students for state and national-level competitions, with students securing medals in athletics, volleyball, kabaddi, badminton and more. Regular training ensures both physical fitness and the development of resilience, sportsmanship and discipline.

In addition to physical activities, the college emphasizes mental well-being with weekly yoga and meditation sessions, guided by the Physical Director. These practices, including Pranayama, help students reduce stress, improve focus and enhance emotional balance.

Supporting overall student welfare, the college also offers a counseling center, sick room, common room, and facilities for differently-abled students. These comprehensive facilities highlight the institution's commitment to fostering a holistic approach to student development, combining physical, mental and emotional health.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://vcsm.ac.in/AQAR2024/C4/4.1.2/4.1.2.pdf]()

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://vcsm.ac.in/AQAR2024/C4/4.1.1/LMS.pdf]()
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

33.07575

File Description	Documents
Upload any additional information	[View File]()
Upload audited utilization statements	[View File]()
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Introduction

The Dr. S. R. Ranganathan Library at Valluvar College of Science and Management is a cornerstone for academic growth. It houses over 9840 volumes, including books, journals, theses and competitive exam materials, all housed in a 2673 sq. ft. space with seating for 150 students.

ROVAN SOFTWARE

The library operates using Rovan LMS 7.0, a premium Library Management System. The Gold Edition License supports unlimited resources, staff access, and up to 5000 active students, ensuring efficient management of library operations.

Remote Access to E-Resources

The library provides remote access to a range of e-resources, including e-books, e-journals and digital content through N-List, INFLIBNET, DELNET and NDLI. High-speed internet ensures seamless access for students and faculty members.

Security and Automation

Automated systems, including bar-code technology and OPAC, streamline resource management. The library is under CCTV surveillance, with fire detection systems ensuring safety.

Best Practices

- Orientation sessions for effective library use
- Annual Best Library User Award
- National day celebrations and competitions
- A peaceful environment for focused academic work

The library's advanced automation and best practices support the academic community with enhanced access and security.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://vcsm.ac.in/AQAR2024/C4/4.2.1/Library%20%E2%80%93%20Infrastructure.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e- A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.63

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20299

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure and Facilities

The institution has made significant investments in developing a dynamic and robust IT infrastructure, which supports both faculty and students in their academic pursuits. This includes Smart Classrooms, an English Language Laboratory, seminar halls and ICT centers, all integrated with video conferencing, web conferencing and e-learning platforms, enhancing the learning experience.

Wi-Fi and Network Connectivity

The campus is equipped with 24/7 Wi-Fi and high-speed internet, supported by a 100 Mbps Local Area Network (LAN) with a leased internet line, ensuring seamless connectivity. The IT infrastructure is regularly upgraded to maintain optimal performance, providing students access to e-books, e-journals and other digital resources.

Security and Data Protection

Strict security protocols protect the network and its resources. User-level authentication, regular data backups and a cyber security framework, including licensed K7 Antivirus, ensure the integrity and safety of the institution's digital assets.

Maintenance of IT Equipment

Routine maintenance of computers, peripherals and Uninterrupted Power Supply (UPS) units is managed by system administrators and external vendors. Annual Maintenance Contracts ensure the continuity of services, contributing to a stable IT environment.

These advanced IT facilities foster a tech-enabled learning atmosphere, empowering students and faculty to engage in innovative, collaborative academic practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C4/4.3.1/Internet%20Connection%20details.pdf

4.3.2 - Number of Computers

314

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   `A. ? 50MBPS`

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

`348.94711`

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

`Valluvar College of Science and Management has established robust systems and procedures to maintain and utilize its physical, academic and support facilities effectively. The Infrastructure Committee, led by the Principal and supported by departmental heads, oversees these processes to ensure an optimal learning environment.`

`State-of-the-art laboratories are regularly maintained by`

departmental staff, with routine checks and calibration of equipment. The library, a hub of academic resources, offers extensive collections of books, journals and digital materials, complemented by annual stock audits to ensure proper organization and availability. ICT facilities, including computers, projectors and campus-wide Wi-Fi, are updated regularly and maintained to minimize downtime.

The College's sports complex, supporting both indoor and outdoor activities, is maintained by the Physical Education Department, ensuring its readiness for student use. Classrooms, equipped with modern teaching aids, are monitored for cleanliness and functionality.

Campus cleanliness is upheld by a dedicated housekeeping team, while student welfare is supported through counseling services and accessibility features for differently-abled individuals. Annual stock verification and an efficient complaint resolution system further ensure that resources remain in optimal condition, reflecting the College's commitment to sustainability and holistic development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C4/4.4.1/Infrastructure%20Maintenance%20Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

153

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1423

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.vcsm.ac.in/CBSE.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2004

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2004

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

208

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

111

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

17

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

63

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution actively fosters student representation and engagement in various administrative, co-curricular, and extracurricular activities through well-established processes and norms. Under the aegis of the Student Council, annual elections are conducted to appoint student leaders, including the President, Vice President, Secretary, and Vice Secretary. These elected leaders play a pivotal role in representing the student body and orchestrating various initiatives.

Students are encouraged to participate in a diverse array of clubs, each helmed by student leaders who organize and conduct events. These clubs include the Social Media Club, Red Ribbon Club (RRC), Fine Arts Club, Culinary Club, Sports Club, and Yi Yuva Club. These organizations provide platforms for honing skills, fostering creativity, promoting health awareness, and enriching the overall student experience. Additionally, educational tours to industries offer students hands-on experience and insights into the professional world, effectively bridging the gap between theoretical knowledge and real-world application.

The institution engages alumni and entrepreneurs for workshops and

seminars, enhancing students' growth and development. Their involvement provides industry knowledge and insights, enriching the educational experience. These initiatives help students confidently face future challenges, creating a well-rounded and engaged student body while bolstering the institution's legacy of excellence.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C5/5.3.1/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

331

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Valluvar College of Science and Management (VCSM), registered under the Tamil Nadu Societies Registration Act of 1975, fosters lasting relationships among alumni, students, faculty, and management. This association serves as a vibrant platform for alumni to actively contribute to the institution's growth and excellence.

VCSM alumni excel in various sectors like IT, banking, and industry,

achieving significant success both in India and abroad. Their accomplishments boost the college's reputation, attracting top companies for annual campus placement drives. Notably, several alumni have become successful entrepreneurs, particularly in the Karur District, and regularly engage with students to share their entrepreneurial journeys and challenges, inspiring the next generation.

The college recognizes its alumni's achievements by inviting them as esteemed guests for events such as Freshers' Day, Women's Day, and the Alumni Talk-Series. Distinguished alumnae receive the prestigious "Sathanai Pookal" award during Women's Day celebrations.

Beyond plaudits, alumni significantly support the institution through generous contributions, including scholarships, endowments, and financial aid, as well as organizing lectures and mentoring students. Their unwavering commitment and active involvement continue to enhance VCSM's legacy as a centre of academic and professional excellence.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C5/5.4.1/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The college strives for excellence in academics, global competence,employability, character building, self-esteem and societalresponsibility for holisticdevelopment.

Mission:

- **To accomplish eminence in the academic domain.**

- **To provide updated infrastructure.**

- **To educate value-based education.**

- **To impart skills through efficient training programs.**

The governance of Valluvar College of Science and Management aligns closelywith its vision and mission, emphasizing decentralized, participatory management.The institution's Governing Council, comprising the Chairman, Secretary, JointSecretary and Principal, ensures strategic decision-making and effectiveimplementation of policies across academic, administrative and financial domains.

Faculty and students actively contribute to institutional development through 29cells, committees and clubs, including the IQAC,Research Cell and Training &Placement Cell. Annual perspective plans, including academic calendars, skilldevelopment activities, seminars and workshops, are designed to enhanceeducational quality.Leaders empower faculty and students to organize cultural and technologicalprograms, fostering leadership and innovation. Regular meetings at the institutionand departmental levels ensure effective communication and execution of policies.By incorporating participatory leadership, the college nurtures a collaborativeecosystem that supports its mission to provide holistic, value-based education whileachieving sustained institutional growth.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.1.1/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership at Valluvar College of Science and Management effectivelypractices decentralization and participative management through a welldefinedorganizational structure. Decentralization is achieved by delegatingresponsibilities to Heads of Departments,

faculty members and various committees,enabling quick decision-making and efficient implementation of policies. ThePrincipal, in collaboration with the Governing Council comprising the Chairman,Secretary, Joint Secretary, Principal and IQAC Coordinator, oversees academic andadministrative activities.

Participative management is reflected in regular meetings with Heads of Departments, IQAC and staff to discuss and finalize the academic calendar,internal assessments, seminars, workshops and other events. Faculty membersactively participate in 29 clubs, committees and cells addressing diverseinstitutional needs such as quality assurance, research, training and extracurricularactivities.

Students are also engaged in leadership through cultural and technological events organized under faculty guidance. Research activities are decentralized, withdoctoral committees supporting research scholars. The institution's inclusivegovernance model ensures active involvement of all stakeholders, includingstudents, faculty members, alumni and employers, fostering shared responsibilityand institutional growth.

This collaborative approach strengthens decision-making and ensuresalignment with the institution's vision of holistic and value-based education.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.1.1/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Valluvar College of Science and Management have effectively deployed its strategic and perspective plan to align with the institution's vision and mission. The college continuously updates its curriculum to meet the evolving needs of society, offering Add-On, Value-Added and Certificate Courses with active participation from students and staff members. For the academic year 2023-24, the institution got approval from AICTE, for MBA course and strengthened its ICT infrastructure by establishing smart classrooms and a Wi-Fi-enabled campus to enhance learning.

The college has successfully fostered international and national collaborations, signing multiple MoUs with industry partners, academic institutions and training academies, facilitating student and faculty exchange, internships and research opportunities. It has also integrated digital learning tools, including DELNET and N-LIST to provide easy access to e-journals and online resources.

The college's strategic initiatives have significantly impacted student success, with over 250 university rank holders in the last five years. Placement rates in sectors such as IT, banking and hospitality have improved, along with a focus on innovation, entrepreneurship and start-ups. The institution's commitment to student welfare is evident through free transportation for rural students and support for self-sustenance programs.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.2.1/6.2.1 - 1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of institutional bodies at Valluvar College of Science and Management is structured and effective, ensuring smooth operations across various levels. The college's governance framework is led by the Chairman, with the Secretary, Joint Secretary and Principal playing key roles in administration. The Management Council, under the leadership of the Principal, aligns the institution's activities with its vision and mission, ensuring academic and administrative coherence. The Academic Council, comprising all Heads of Departments (HoDs) with the Secretary and Principal, supervises academic strategies and decisions.

The college adheres to strict service rules, with faculty working from 09:30 AM to 05:00 PM. Faculty members are required to handle teaching, laboratory sessions and examination duties as part of their core responsibilities. Leave and permission protocols are well-defined, with HoD approval required for absences and alternative arrangements must be made. Faculty members are also encouraged to engage in professional development through orientation programs,

seminars and workshops. The Internal Quality Assurance Cell (IQAC) functions as a vital body, ensuring the continuous improvement of quality in academics and administration as per NAAC guidelines.This robust governance structure facilitates effective management, fostering a conducive environment for educational excellence.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.2.2/6.2.2.pdf
Link to Organogram of the institution webpage	http://vcsm.ac.in/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Valluvar College of Science and Management implements robust welfare measures for its teaching and non-teaching staff, ensuring their professional, social and personal well-being. Key welfare initiatives include free transportation, food and accommodation for hostel staff, along with short-term hostel stay for day scholars when required. Staffs are entitled to 12 days of medical leave per year and a three-month maternity leave for eligible employees.

The college supports professional development through financial

assistance and on-duty leave for attending FDPs, orientations and refresher programs. Staffs producing 100% results are rewarded and those achieving academic milestones such as Ph.D., NET or SLET qualifications receive incentives. Employee Provident Fund contributions and interest-free loans are also available.

Additional measures include fee concessions for employees' children, recreational tours, concessional uniforms and emergency payroll advances. Training programs for enhancing computing and communication skills are regularly conducted. Unique benefits such as gold/silver coins for performance and free eye check-ups for drivers further illustrate the college's commitment to staff welfare. These comprehensive initiatives create a supportive work environment, fostering motivation and excellence among employees.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.3.1/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows a robust performance appraisal system for teaching and non-teaching staff to enhance their careers and improve institutional standards. At the end of the academic year, teaching staff undergo a self-appraisal process, where they are evaluated on a scale of 100 points, while non-teaching staff are assessed on a scale of 50 points.

The self-appraisal form for teaching staff comprises four major categories: Teaching, Research, Extension Activities and Administration. This system is overseen by a panel that includes a management nominee appointed by the Chairman, Principal, IQAC Coordinator, external academic experts and Heads of Departments.

The non-teaching staff's performance evaluation aligns with their designated tasks, divided into five distinct groups: administrators, lab assistants, attendants, electricians and drivers. Each group is assessed based on their responsibilities and contributions to the institution.

The appraisal process ensures continuous monitoring, motivating faculty to improve the teaching-learning process and enhancing student academic outcomes. Non-teaching staff are closely monitored by the administrative officer to ensure efficiency and performance in support roles. This appraisal system effectively identifies areas of improvement and encourages both teaching and non-teaching staff to contribute proactively toward institutional growth and student development.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.3.3/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal and external financial audits to ensure transparency, accountability and compliance with financial regulations. Valluvar College of Science and Management has an efficient Internal Audit system staffed by highly qualified financial specialists, ensuring all financial transactions are authorized in accordance with institutional policies and procedures. The Internal Audit is conducted by an experienced Chartered Accountant who meticulously reviews financial transactions and records. This audit process guarantees that accurate financial records are maintained, discrepancies are identified and necessary corrective measures are implemented.

The mechanism for resolving audit objections includes immediate discussions and corrective actions by the financial team to address the findings and prevent their recurrence. Any discrepancies highlighted during the internal audit are promptly reviewed and the management ensures that effective solutions are put in place to streamline financial processes further.

The External Audit is carried out annually by an independent Chartered Accountant, ensuring compliance with statutory requirements and providing an unbiased review of the institution's financial standing. The external audit evaluates all financial statements, transactions and supporting documents, certifying their accuracy and legality. The collaborative efforts of the Internal and External Audit processes maintain financial discipline, ensure resource optimization and enhance the institution's credibility.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.4.1/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

77100

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Strategies:

Valluvar College of Science and Management is dedicated in providing

affordable, student-centered education, focusing on rural and
underprivileged communities. The college management allocates funds
for diverse requirements, including infrastructure maintenance, bus
maintenance, purchasing laboratory equipments and other operational
needs. Departments are also provided with financial support by the
college management, to enable faculty members to attend seminars,
conferences and workshops outside the college, fostering their
professional growth and enhancing the academic environment.

Resource Utilization:

The institution ensures optimal resource utilization to maintain
quality standards and support student welfare. Scholarships like the
Shri. P. Kaliappa Gounder Memorial Scholarship for economically
weaker sections and the Shri. L. Karuppaiah Gounder Memorial
Scholarship for meritorious students reflects its commitment to
inclusive education. Substantial funds are dedicated to extension
activities, such as the School Students Saving Scheme (SSSS), which
provides initial deposits for government school students and rewards
for their stewardship of saplings.

Resources are judiciously used for honorariums, accommodation and
certificates during programs. Additionally, infrastructure
maintenance, including lab equipment updates, software upgrades and
routine checks of electrical systems, buses and solar panels,
ensures the effective functioning of college facilities while
promoting sustainability.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.4.1/6.4.1.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Valluvar College of
Science and Management, established in 2019, is dedicated to
ensuring academic and administrative excellence through well-
structured quality assurance strategies and processes. It plays a
central role in institutionalizing best practices, promoting
continuous improvement and enhancing academic performance to deliver

education aligned with international standards.

The institution achieved a significant milestone in 2023-24 by securing an A+ credit rating in its first cycle of accreditation by the National Assessment and Accreditation Council (NAAC), reflecting its unwavering commitment to quality and excellence. Furthermore, the institution received approval from the All-India Council for Technical Education (AICTE) in 2023-24 to launch its MBA program, adhering to national technical education standards.

Strategies and Processes:

- IQAC is actively guiding the institution in obtaining permanent AICTE approval for two new degree courses: BBA and BCA, to expand academic offerings.
- Focused efforts are underway to achieve "Autonomous" status during the academic year 2024-25, strengthening the institution's academic independence.

Through consistent initiatives, IQAC ensures the effective implementation of quality processes fosters innovation and cultivates a culture of excellence. This contributes significantly to the holistic development of the institution and its aspirations for a bright future.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.5.1/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the institution continuously reviews and enhances the teaching-learning process, structures, methodologies and learning outcomes. Feedback is collected individually by teachers and directly through IQAC, with students also free to approach the Director for suggestions. Reforms include add-on courses, value-added programs through IECD, Bharathidasan University and collaborations with academic experts like TEDx. Interactive teaching methodologies use platforms such as Kahoot, Quiz Creator, Flipped Classroom and YouTube channels. Online teaching tools like Google

Meet, Zoom and Jam Board were effectively used during the pandemic. Students also benefit from field trips, internships, industrial visits, mini-projects and experiential learning opportunities.

The institution ensures systematic operations using ROVEN software for record management. MoUs have been signed with IIBF Mumbai, Indian Academic Researchers Association Tiruchirappalli and 28 other institutions. Academic and Administrative Audits and Faculty Self-Appraisal Systems enhance quality, while five villages are adopted under the Unnat Bharat Abhiyan scheme.

Student performance is closely monitored through internal tests, assignments and attendance tracking, with remedial classes for weaker students. Incremental improvements include free bus services for rural students, alumni interactions and awards in academic, cultural and sporting events. Result analysis ensures timely corrective action, highlighting the institution's commitment to continuous progress and quality enhancement.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.5.2/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vcsm.ac.in/AQAR2024/C6/6.5.2/6.5.2AnnualReport.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security: The college ensures safety with 24/7 CCTV surveillance, security personnel and a gender-neutral bus facility. Secured pathways provide safe access to the campus, adhering to the zero-tolerance policy for gender-based harassment

Counseling: Emotional well-being of female students is supported by class mentors who address stress and anxiety. Professional counselors offer additional support when necessary.

Common Rooms: Common rooms for both genders and shared facilities such as lavatories, lounges, medical rooms and cafeterias are accessible to students and faculties.

Day Care Center: The College provides a day care center for staff with young children, promoting a family-friendly environment.

Other Initiatives: The College has initiated several measures in gender equity & sensitization. Gender Studies is also part of the undergraduate curriculum and the prescribed programs incorporate 17 subjects related to gender equity and gender sensitization. Women Empowerment Cell, Gender Champion Club, Internal Complaint Committee and Anti-Ragging Committee serve as the principal initiatives of gender sensitization. The institution conducted gender sensitization programs, including awareness initiatives like Women Helpline 181, drawing competitions for International Day for the Elimination of Violence against Women and Women's Day celebrations

File Description	Documents
Annual gender sensitization action plan	https://vcsm.ac.in/AQAR2024/C7/7.1.1/7.1.1-Gender Equity.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://vcsm.ac.in/AQAR2024/C7/7.1.1/Specific facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution ensures effective waste management by segregating solid waste into biodegradable and non-biodegradable categories. Biodegradable waste is composted to produce organic manure and vermicompost, while non-biodegradable materials like plastics and glass are collected, sorted, and sent to authorized recyclers. Additionally, fashion technology department ensures that sewing wastes are recycled into beautiful garments, promoting sustainability.

Liquid waste generated on campus is treated using a Sewage Treatment Plant (STP) and reused for irrigation, supporting water conservation and nurturing plants and trees. This eco-friendly approach reduces the dependency on external fertilizers.

Electronic waste, such as outdated computers and accessories, is collected periodically and disposed of through authorized e-waste recyclers. The transition to energy-efficient devices, including the

replacement of CRT monitors with LCD screens and the use of LED lighting, further contributes to sustainability efforts.

Laboratory chemicals are carefully stored and handled following strict safety protocols, and LPG cylinders are managed with due care. Although radioactive waste is not generated, all hazardous substances are disposed of responsibly to ensure environmental and occupational safety. These practices highlight the institution's commitment to sustainable waste management and environmental responsibility.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Valluvar College of Science and Management is committed to fostering an inclusive environment that celebrates diversity and promotes equal opportunities. Fee concessions are offered to single-parent students, easing their financial burden and creating an inclusive atmosphere for students from diverse family backgrounds. The college provides accessible infrastructure and support systems to ensure equal participation for physically challenged students and faculty members. Upholding its social responsibility, the institution prioritizes the recruitment of scavengers, security staff and sweepers from economically disadvantaged backgrounds, thereby promoting societal upliftment and equity in opportunities.

The college celebrates cultural and regional diversity through vibrant events like Pongal, Diwali, Christmas (Mix & Soak) and traditional ceremonies such as the Lamp Puja Ceremony. Environmental and financial literacy initiatives, including Tree Planting Day, World Savings Day and financial inclusion programs, reflect its dedication to social progress. Technical fests and awareness dramas further enrich the inclusive environment.

Valluvar College aligns with Sustainable Development Goals (SDGs), including No Poverty, Quality Education, Gender Equality and Clean Water & Sanitation, through active engagement in NSS, YRC, RRC club activities and awareness programs. These initiatives demonstrate the college's steadfast commitment to creating a tolerant, harmonious and sustainable environment for holistic development.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution actively promotes constitutional values, rights and responsibilities among students and staff through diverse initiatives. National pride is cultivated through flag hoisting ceremonies and commemorative events on Independence Day and Republic Day. Celebrations of Gandhi Jayanthi, Teachers' Day, Democracy Day and Unity Day emphasize civic duties, values and social justice. Regular pledge-taking reinforces these commitments.

Sustainable development and environmental consciousness are encouraged through cleanliness drives and tree plantation campaigns under Unnat Bharat Abhiyan. NSS conducted rally related to Swachhata Hi Seva (Garbage Free India) program. The Red Ribbon Club, Youth Red Cross and NSS organize Voluntary Blood Donation Camps, saving lives and aiding the underprivileged.

Workshops, awareness drives and interactive sessions address human rights, consumer rights and fundamental duties, creating a well-informed and socially responsible community. The Model United Nations Assembly, conducted by the Department of Public Administration, empowered students to engage with global issues while fostering democratic values.

The Department of Business Administration's seminar on "Impact of Globalization in the Indian Economy" enriched students' understanding of constitutional and economic dynamics in a globalized context. Collectively, these efforts nurture ethical, informed and responsible citizens dedicated to national development.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://vcsm.ac.in/AQAR2024/C7/7.1.1/Link Page - 7.1.9.pdf
Any other relevant information	https://vcsm.ac.in/AQAR2024/C7/7.1.1/Link Page - 7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Valluvar College of Science and Management celebrate a wide range of national and international commemorative days, events, and festivals to foster holistic development, awareness, and civic responsibility among students and faculty. These events are designed to align with educational, environmental, social, and cultural themes.

Life Skills and Wellness Programs

The college has organized several life skills programs, including a joint celebration of Yoga Day with the Isha Foundation and National

Nutrition Week, which featured a Fire-less Healthy Diet Competition.

Commemoration and Memorial Days

Valluvar College observes significant commemorative days such as Teacher's Day to honor Dr. Sarvepalli Radhakrishnan, National Youth Day for Swami Vivekananda's birth anniversary, and NSS Day to mark Mahatma Gandhi's birth centenary.

Environmental Awareness

National Pollution Control Day is observed to remember the Bhopal Gas Tragedy, emphasizing environmental responsibility.

Academic and Curriculum-Related Celebrations

Innovation Day, Education Day (in honor of Maulana Abul Kalam Azad), National Integration Day, and National Unity Day are observed to promote academic awareness, national integration and unity. Additionally, International Literacy Day is observed through NSS initiatives, such as educating illiterate people in nearby villages.

These events help instill a sense of responsibility, community service, and innovation in students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I: Financial Literacy Cell

Title: Financial Inclusion towards Eradicating Poverty through School Students' Savings Schemes

Objective:

Valluvar College's Financial Literacy Cell empowers rural students by promoting savings habits, enabling digital banking, and fostering financial awareness, supporting Digital India and SDG goals.

Outcomes:

The initiative transformed over 400 rural school students by empowering them with financial literacy through zero-balance savings accounts, fostering independence and discipline. It earned accolades from the Prime Minister's Office and financial institutions for its societal impact. Students saving more were trained in entrepreneurship, earning income while gaining business skills. Events like World Savings Day promoted financial awareness, addressing illiteracy and reducing reliance on moneylenders. This program has reduced poverty, fostering a financially inclusive, self-reliant society.

Best Practice - II:

Title: S.H.I.N.E – Students' Holistic Improvement through Nurturing of Essential Skills

Objective:

The S.H.I.N.E initiative at Valluvar College empowers rural students through academic excellence, industry exposure, and skill enhancement, preparing them for leadership roles and successful careers.

Outcomes:

The structured SHINE program ensures holistic student development. Leadership mentoring builds confidence through clubs, seminars, and lectures. Placement training focuses on employability skills, while simulation training offers real-world experience via projects and industry collaborations. Value-added courses like digital marketing and data analytics boost job market competitiveness. Scholarships ensure inclusive education, and partnerships with organizations like IIBF and TCS enable top placements. By addressing communication and financial barriers, SHINE transforms rural students into confident, job-ready graduates.

File Description	Documents
Best practices in the Institutional website	https://www.vcsm.ac.in/BestPractices.php
Any other relevant information	https://www.vcsm.ac.in/BestPractices.php

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Valluvar College of Science and Management has a distinct commitment to promoting the moral and ethical teachings of Thirukkural, aligning with its vision of shaping students into responsible and virtuous citizens. For over 75 years, the institution has integrated Thirukkural into its academic and extracurricular activities, using it as a guiding principle for holistic development. The college's efforts include a unique initiative where students who can recite all 1330 couplets of Thirukkural are offered free education, contributing to their personal and professional growth. Daily prayers and the display of Thirukkural principles throughout the campus reinforce this philosophy.

The college also organizes cultural events such as Kalai Thiruvizha, where young children participate in activities inspired by Thirukkural and Vaan Sirappu, aimed at promoting awareness about water conservation. The institution also conducts extension programs, including teaching Thirukkural in government schools and distributing books to students.

Our efforts have been recognized with prestigious awards, including the Kural Malai Semal Award and the Muppal Munivar Award. We are committed to continuing these initiatives in the academic year 2023-24 by conducting several programs aligned with its distinctiveness, to promote the moral values of Thirukkural, ensuring the holistic development of our students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Valluvar College of Science and Management, affiliated to Bharathidasan University, Tiruchirappalli ensures effective curriculum delivery through a well-planned and documented process. The curriculum follows the Choice Based Credit System (CBCS) designed by the university. The college offers 13 UG programs, 5 PG programs, M.Phil., Ph.D. programs in Commerce and an AICTE-approved MBA program.

The academic calendar outlines classes, exams, holidays, rules, clubs and committees, ensuring smooth organization of curricular, co-curricular and extracurricular activities. Before reopening, faculties' subject preferences are gathered and lesson plans, lab manuals, PowerPoint presentations and E-content are prepared. Faculty Development Programs enhance pedagogy, while guest lectures, seminars, conferences, workshops, industrial visits and internships enrich student learning. IQAC conducts regular academic audits to maintain quality.

Activity-based learning is promoted through assignments, role-plays, skits and management games. Add-on, Value Added and Certificate Courses are offered. Faculties use ICT tools and platforms like NDL, N-List and DelNet support research. Practical exposure is ensured through Computer Labs (4), Physics Labs (2), FT&CD Labs (2), HMCS Lab (1) and Communication Lab (1). As a Swayam Local Chapter, students gain certifications through SWAYAM/NPTEL and Coursera. Outcome-based education, including projects, surveys and case studies, ensures holistic curriculum delivery.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://vcsm.ac.in/AQAR2024/C1/1.1.1/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

Valluvar College adheres to a meticulously designed academic calendar that goes beyond scheduling Continuous Internal Evaluation and examinations. It serves as a comprehensive guide for students, detailing institutional rules and regulations for both students and faculties, guidelines for scholarships, training and placements. The calendar also includes information on academic and non-academic cells, clubs, committees, hostel facilities, transportation routes and library services enabling students to plan their academic and extracurricular activities effectively. It also provides details on campus events and co-curricular activities.

The Examination Cell meticulously plans and approves the exam schedule, which is circulated to students well in advance to promote preparedness and reduce uncertainties. Examination Cell collects question papers from every department, maintaining confidentiality and adherence to guidelines. The Principal ensures secure and timely distribution of question papers, upholding the integrity of the process.

In addition to academic planning, the calendar highlights significant cultural, ethical and environmental values by marking important days to foster a sense of responsibility and inclusivity among students. This integrated approach ensures discipline, transparency and excellence while nurturing students' understanding of heritage, ethics and sustainable practices, aligning with the college's commitment to a balanced and enriching educational experience.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://vcsm.ac.in/AQAR2024/C1/1.1.1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for	A. All of the above

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

1062

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The vision and mission of Valluvar College of Science and Management focus on providing students with a comprehensive education that empowers them to contribute to society and to the nation. The Bharathidasan University-approved curriculum incorporates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability.

Professional ethics are addressed through courses such as Human Rights, Business Law, Entrepreneurial Development and Management Concepts in Thirukkural. The Placement and Training Cell further enhances employability skills through a certificate course on 'Career Readiness.' Gender issues are explored through courses like Fashion Clothing, Psychology and Modern Literature, which delve into topics such as gender bias, women's welfare and empowerment. The Women's Empowerment Cell actively organizes programs on gender equity, gender sensitization, and LGBTQ+ awareness and celebrates International Women's Day with the "Women Achievers Award."

Human values are instilled through value education courses such as Thirukkural and Human Resource Management. Environmental sustainability is promoted through Environmental Studies, NGO Management courses and activities of the Eco Club, which maintains a medicinal garden and advocates for eco-friendly practices. These integrated efforts ensure that students are holistically equipped to address critical societal and environmental challenges while upholding ethical and humanistic values.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

811

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.vcsm.ac.in/2023-24Feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.vcsm.ac.in/2023-24Feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

580

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

496

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution meticulously assesses students' learning levels and tailors special programs for both advanced and slow learners. Quick learners are evaluated through class tests, their responses to lectures, and assignments. These students are guided to access additional resources from the library, encouraged to enroll in online courses like SWAYAM, Coursera, and Udemy, and prompted to participate in more seminars, workshops, and events to further their knowledge and skills. Additionally, specialized career guidance is provided, including preparation for state government examinations, ensuring they are well-equipped for their future endeavors.

For slow learners, the institution offers extra simplified materials, remedial classes, home assignments, and study blueprints to aid their understanding and progress. Additionally, slow learners benefit from one-on-one tutoring sessions to address specific academic challenges and are encouraged to join peer mentoring programs for added support. Regular progress reviews are conducted to monitor their development and ensure they stay on track. Special care is taken to ensure they receive the necessary support to improve their learning outcomes, fostering a supportive and inclusive learning environment.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C2/2.2.1/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1518	77

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At our college, we employ various student-centric methods to enhance learning experiences, focusing on experiential learning, participative learning, and problem-solving methodologies.

Experiential learning is a cornerstone of our approach, providing students with opportunities to learn through hands-on experiences. Faculty continuously assess and guide students to help them develop their knowledge, skills, and moral values through real-world applications. Laboratory learning allows students to observe, practice, and experiment with materials, ideas, and phenomena, broadening their practical understanding. Internships, training, and workshops provide students with practical experience by applying theoretical knowledge in real-world settings. Industrial visits, study tours, and field trips offer direct exposure to various industries and environments, enhancing conceptual understanding through experiential learning.

Participative learning involves engaging students in the learning process through activities like group discussions, peer learning, and role play. In our flipped classroom approach, students utilize resources such as Kahoot, Divide and Conquer, Brainly, Jukebox, and Google Classroom to actively engage with the material. Instructors record and post lectures on social media, facilitating a more interactive and student-driven learning environment.

Problem-solving methodologies are integral to our teaching, improving students' skills, retention, and recall. Methods include surveys, active learning case studies, and projects that enhance critical thinking, aptitude, and reasoning. Faculty use questions to encourage students to think deeply and articulate their queries.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://vcsm.ac.in/AQAR2024/C2/2.3.1/Experiential_Learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools to enhance the teaching-learning process effectively. PowerPoint presentations (PPTs) on LCDs are utilized to visually display lecture content, making complex concepts easier to understand through images, diagrams, and bullet points. This visual aid helps in retaining students' attention and improving comprehension.

Google Classroom is employed for sharing materials and assignments, fostering a more organized and accessible learning environment. It allows teachers to distribute resources, track students' progress, and provide timely feedback, making learning more efficient and collaborative.

YouTube lectures are incorporated to provide visual and auditory learning opportunities. These lectures can be accessed anytime, offering flexibility and catering to different learning styles. They serve as supplementary resources that reinforce classroom teaching.

G-Suite, DELNet, N-List, and other e-resources offer extensive research materials, enabling students to explore topics in depth. These digital resources broaden students' horizons and provide access to a wealth of information beyond textbooks.

ICT-enabled lecture halls, seminar halls, and auditoriums facilitate interactive sessions. These spaces are equipped with the latest technology to support multimedia presentations, live demonstrations, and real-time feedback, making learning more engaging and interactive.

Online courses on platforms like SWAYAM and Coursera are encouraged to supplement traditional learning. These courses provide additional knowledge and skills, allowing students to learn at their own pace and according to their interests.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

270

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at Valluvar College of Science and Management is transparent and robust, adhering to the guidelines set by the affiliated Bharathidasan University. The college ensures fair and consistent evaluation through a structured process involving Continuous Internal Assessment (CIA) and Model Examinations. CIA-I and CIA-II are conducted after completing the first two and subsequent two units, respectively, while the Model Examination encompasses the entire syllabus. These examinations are meticulously planned and scheduled after confirming syllabus completion with Heads of Departments and the Principal.

Internal marks are awarded based on a comprehensive evaluation of students' performance in tests, assignments, group activities, and seminars. For undergraduate courses, 15 marks are allocated for CIA tests, 5 marks for assignments, and 5 marks for group

activities. Postgraduate courses follow a similar distribution, replacing group activities with seminar marks. Attendance is mandatory to qualify for university examinations. Practical assessments are evaluated separately, emphasizing internal performance, record work, and viva voce. This systematic approach ensures the effective delivery of quality education, fostering better academic outcomes.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.vcsm.ac.in/examination%20cell.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Role of the Examination Cell

The Examination Cell oversees the smooth conduct of CIA, Model, and University examinations. It prepares schedules, collects question papers in advance, organizes seating arrangements, assigns invigilators, and ensures timely collection and evaluation of answer sheets. Internal marks are recorded in departmental Mark Registers and systematically entered into ERP software.

During University exams, the Principal acts as Chief Superintendent, supported by senior faculty and a five-member Examination Cell. Evaluated scripts must be submitted within two days, with the HoD and Principal rigorously verifying evaluations and mark entries.

Transparency

Exam schedules are published in the college calendar and communicated in advance. Students receive details on syllabus, dates, and durations, with evaluated scripts returned promptly. Marks are submitted within two days, and report cards are shared with parents during Parent-Teacher meetings, ensuring transparency in assessments.

Grievances

Internal grievances, such as mark discrepancies or script

corrections, are resolved promptly. External grievances, including errors in student details or question paper issues, are addressed through the university with necessary documentation. A dedicated register is maintained for such cases to ensure accountability and resolution.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://vcsm.ac.in/AQAR2024/C2/2.5.1/Grievance%20File.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution adopts a robust Outcome-Based Education (OBE) framework, prioritizing the meticulous evaluation of learning outcomes and competencies. Innovative pedagogical methodologies underpin teaching and learning processes, ensuring impactful knowledge dissemination tailored to individual learners.

Each academic department meticulously designs and articulates Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). These clearly delineate the knowledge, skills, and competencies students are expected to acquire. Strategically displayed on the institution's website and departmental notice boards, these outcomes ensure transparency and foster alignment between instructional strategies and student aspirations.

Programme Outcomes (POs): POs encapsulate the strategic goals of academic programs, articulating the knowledge, skills, and professional responsibilities students are expected to master upon graduation. Faculty members offer comprehensive guidance during admissions to acquaint students with program objectives, empowering them to make informed academic decisions.

Course Outcomes (COs): COs specify the targeted knowledge and skills students will acquire through individual courses. Aligned seamlessly with POs, COs emphasize intellectual rigor, real-world applicability, and ethical accountability. They provide a structured framework for students, elucidating learning goals and offering measurable benchmarks for academic progression.

The institution employs diverse assessments, such as internal exams and model tests, to comprehensively evaluate student achievement, measure POs and COs attainment, and promote continuous improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vcsm.ac.in/AQAR2024/C2/2.6.1/2.6.1 - CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Valluvar College of Science and Management follows a structured Outcome-Based Education (OBE) approach to evaluate the attainment of Program Outcomes (POs), Program-Specific Outcomes (PSOs) and Course Outcomes (COs). The evaluation ensures alignment between course objectives and program goals, enhancing teaching and learning effectiveness. CO attainment is measured using continuous internal assessments, model exams, assignments, group activities and university-conducted end-semester examinations for theory and practical courses.

The class average mark serves as the benchmark for CO attainment, with results reviewed by department heads and the principal. COs are mapped to POs with specific attainment levels: Level 3 (?90%), Level 2 (?80%), Level 1 (?70%) and Level 0 (<70%). The percentage of students achieving a grade of 85% or higher each semester serves as a key indicator of CO attainment, promoting high achievers and fostering academic excellence.

Program Outcomes are evaluated comprehensively through cumulative grades, exams, assignments, and projects, offering a holistic view of students' knowledge, skills and competencies. This robust evaluation process ensures the effective measurement of academic success and continuous improvement in achieving program goals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://vcsm.ac.in/AQAR2024/C2/2.6.2/Attainment%20of%20Programme%20and%20Course%20Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

445

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://vcsm.ac.in/AQAR2024/C2/2.6.3/Passpercentage - 2023- 24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.vcsm.ac.in/SSS.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.54

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

260000

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://vcsm.ac.in/AQAR2024/C3/3.1.1/Department_Reserach_Project_compressed.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institutional Ecosystem for Innovation and Knowledge Transfer

Our institution has developed a robust ecosystem to foster innovation, research, entrepreneurship with practical applications, and facilitate knowledge sharing across academia, industry, government, and society. This ecosystem promotes multidisciplinary areas and collaboration to address global challenges.

1. Research and Development (R&D) Cell

The R&D Cell serves as a hub for faculty and student to lead innovative projects in various areas with sustainable energy which provides resources and support to tackle pressing global issues.

2. Incubation and Entrepreneurship Centers

Startup accelerators and pre-incubation cells guide entrepreneurs from ideation to commercialization. We offer mentorship, technical resources, funding opportunities, and partnerships with venture capital firms, helping transform ideas into market-ready solutions.

3. Industry Collaboration

Strategic partnerships with businesses, NGOs, and research organizations bridge academic research and real-world applications. These collaborations foster knowledge exchange, expose students to industry challenges, and drive innovative solutions.

4. Innovation, IPR, and Technology Transfer

A dedicated innovation cell facilitates intellectual property (IP) management, patenting, licensing, and commercialization of research outputs, generating societal and economic value.

5. Knowledge Transfer and Capacity Building

Workshops, seminars, and open-access initiatives promote skill development and knowledge dissemination, enhancing internal expertise and attracting global collaborators.

6. Student Innovation Programs

Hackathons, competitions, and project-based learning empower students to develop real-world solutions with mentorship from faculty and industry experts.

This comprehensive ecosystem links academia, industry, and government, empowering innovation and fostering research that drives societal impact and economic growth.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C3/3.2.1/Research%20Policy.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://www.vcsm.ac.in/research%20and%20development.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Valluvar College of Science and Management actively engages in

impactful extension activities to address community challenges, emphasizing sustainable development and holistic student growth. Under the Unnat Bharat Abhiyan Scheme, the college focuses on the needs of adopted villages, fostering meaningful contributions through initiatives led by NSS, YRC, Yi Yuva, and the Rotaract Club.

Key initiatives during 2023-24 included the Green India Mission, where the Eco Club organized four environmental awareness events, involving 1,290 students and 540 residents across Karur district. These efforts promoted eco-friendly practices and environmental conservation. In alignment with Swachh Bharat Yojana, 250 student volunteers conducted cleanliness drives in nearby villages, educating 1,500 residents on hygiene and health benefits.

The SVEEP program saw 130 volunteers guiding 300 Malaikovilur residents on voting procedures, while a Blood Donation Drive by the YRC inspired 200 residents to donate blood, saving lives. Additionally, under the Skill India Initiative, 1,200 students participated in skill development programs, gaining valuable knowledge in business, marketing, safety, and legal rights, while also addressing handloom challenges.

These activities underscore the college's commitment to community welfare, sensitizing students to social issues and instilling a sense of social responsibility for their holistic development.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C3/3.4.1/3.4.1%20-%20Supportive%20Dox.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3724

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

26

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Valluvar College of Science and Management offers a well-equipped infrastructure and extensive physical facilities to foster effective teaching and learning. Situated on a serene 27.67-acre

campus along the Karur-Madurai National Highway, the college provides a conducive environment for rural students to pursue academic excellence. The teaching-learning area spans 1,12,907.30 sq. ft., complemented by a hostel facility of 19,000.16 sq. ft. The college accommodates 13 undergraduate, 5 postgraduate, and 2 research programs, housed across four spacious floors.

The institution features 56 ventilated classrooms equipped with fans, tube lights and facilities for ICT-based learning, with 18 classrooms featuring LCD projectors. The classrooms are designed to comfortably seat 50-60 students and are supported by free 100 Mbps Wi-Fi connectivity. Additional facilities include an air-conditioned conference hall, a 600-seater auditorium, and a vast open-air quadrangle for cultural events.

Modern laboratories cater to disciplines like Physics, Hotel Management, Fashion Technology and Computer Science, featuring 348 computers and 65 licensed advanced software packages. The library, with a seating capacity of 150, offers 9,840 books, 30 journals and access to digital resources such as N-LIST, NDL, and INFLIBNET. These facilities ensure a dynamic and resourceful academic environment aligned with the college's vision and mission.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C4/4.1.1/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Valluvar College of Science and Management offer comprehensive facilities for sports, games, and overall student wellness across its 15,000 square meters of dedicated space. The outdoor sports facilities include a basketball court (32m x 19m), volleyball court (20m x 11m), a 200m six-lane athletics track, a Kho-Kho field (27m x 18m) and a Silambam arena, providing ample opportunities for team and individual sports. Indoor games such as carom, chess and other cognitive sports help in mental development.

The college's Physical Director plays a key role in preparing

students for state and national-level competitions, with students securing medals in athletics, volleyball, kabaddi, badminton and more. Regular training ensures both physical fitness and the development of resilience, sportsmanship and discipline.

In addition to physical activities, the college emphasizes mental well-being with weekly yoga and meditation sessions, guided by the Physical Director. These practices, including Pranayama, help students reduce stress, improve focus and enhance emotional balance.

Supporting overall student welfare, the college also offers a counseling center, sick room, common room, and facilities for differently-abled students. These comprehensive facilities highlight the institution's commitment to fostering a holistic approach to student development, combining physical, mental and emotional health.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C4/4.1.2/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C4/4.1.1/LMS.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

33.07575

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Introduction

The Dr. S. R. Ranganathan Library at Valluvar College of Science and Management is a cornerstone for academic growth. It houses over 9840 volumes, including books, journals, theses and competitive exam materials, all housed in a 2673 sq. ft. space with seating for 150 students.

ROVAN SOFTWARE

The library operates using Rovan LMS 7.0, a premium Library Management System. The Gold Edition License supports unlimited resources, staff access, and up to 5000 active students, ensuring efficient management of library operations.

Remote Access to E-Resources

The library provides remote access to a range of e-resources, including e-books, e-journals and digital content through N-List, INFLIBNET, DELNET and NDLI. High-speed internet ensures seamless access for students and faculty members.

Security and Automation

Automated systems, including bar-code technology and OPAC, streamline resource management. The library is under CCTV surveillance, with fire detection systems ensuring safety.

Best Practices

- **Orientation sessions for effective library use**
- **Annual Best Library User Award**
- **National day celebrations and competitions**
- **A peaceful environment for focused academic work**

The library's advanced automation and best practices support the academic community with enhanced access and security.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://vcsm.ac.in/AQAR2024/C4/4.2.1/Library%20%E2%80%93%20Infrastructure.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.63

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20299

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure and Facilities

The institution has made significant investments in developing a dynamic and robust IT infrastructure, which supports both faculty and students in their academic pursuits. This includes Smart Classrooms, an English Language Laboratory, seminar halls and ICT centers, all integrated with video conferencing, web conferencing and e-learning platforms, enhancing the learning experience.

Wi-Fi and Network Connectivity

The campus is equipped with 24/7 Wi-Fi and high-speed internet, supported by a 100 Mbps Local Area Network (LAN) with a leased internet line, ensuring seamless connectivity. The IT infrastructure is regularly upgraded to maintain optimal performance, providing students access to e-books, e-journals and other digital resources.

Security and Data Protection

Strict security protocols protect the network and its resources.

User-level authentication, regular data backups and a cyber security framework, including licensed K7 Antivirus, ensure the integrity and safety of the institution's digital assets.

Maintenance of IT Equipment

Routine maintenance of computers, peripherals and Uninterrupted Power Supply (UPS) units is managed by system administrators and external vendors. Annual Maintenance Contracts ensure the continuity of services, contributing to a stable IT environment.

These advanced IT facilities foster a tech-enabled learning atmosphere, empowering students and faculty to engage in innovative, collaborative academic practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C4/4.3.1/Internet%20Connection%20details.pdf

4.3.2 - Number of Computers

314

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

348.94711

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Valluvar College of Science and Management has established robust systems and procedures to maintain and utilize its physical, academic and support facilities effectively. The Infrastructure Committee, led by the Principal and supported by departmental heads, oversees these processes to ensure an optimal learning environment.

State-of-the-art laboratories are regularly maintained by departmental staff, with routine checks and calibration of equipment. The library, a hub of academic resources, offers extensive collections of books, journals and digital materials, complemented by annual stock audits to ensure proper organization and availability. ICT facilities, including computers, projectors and campus-wide Wi-Fi, are updated regularly and maintained to minimize downtime.

The College's sports complex, supporting both indoor and outdoor activities, is maintained by the Physical Education Department, ensuring its readiness for student use. Classrooms, equipped with modern teaching aids, are monitored for cleanliness and functionality.

Campus cleanliness is upheld by a dedicated housekeeping team, while student welfare is supported through counseling services and accessibility features for differently-abled individuals. Annual stock verification and an efficient complaint resolution system further ensure that resources remain in optimal condition,

reflecting the College's commitment to sustainability and holistic development.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C4/4.4.1/Infrastructure%20Maintenance%20Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

153

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1423

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills — A. All of the above

File Description	Documents
Link to Institutional website	https://www.vcsm.ac.in/CBSE.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2004

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2004

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student — A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

208

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

111

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

17

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

63

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution actively fosters student representation and engagement in various administrative, co-curricular, and extracurricular activities through well-established processes and norms. Under the aegis of the Student Council, annual elections are conducted to appoint student leaders, including the President, Vice President, Secretary, and Vice Secretary. These elected leaders play a pivotal role in representing the student body and orchestrating various initiatives.

Students are encouraged to participate in a diverse array of clubs, each helmed by student leaders who organize and conduct events. These clubs include the Social Media Club, Red Ribbon Club (RRC), Fine Arts Club, Culinary Club, Sports Club, and Yi Yuva Club. These organizations provide platforms for honing skills, fostering creativity, promoting health awareness, and enriching the overall student experience. Additionally, educational tours to industries offer students hands-on experience and insights into the professional world, effectively bridging the gap between theoretical knowledge and real-world application.

The institution engages alumni and entrepreneurs for workshops and seminars, enhancing students' growth and development. Their involvement provides industry knowledge and insights, enriching the educational experience. These initiatives help students confidently face future challenges, creating a well-rounded and engaged student body while bolstering the institution's legacy of excellence.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C5/5.3.1/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

331

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Valluvar College of Science and Management (VCSM), registered under the Tamil Nadu Societies Registration Act of 1975, fosters lasting relationships among alumni, students, faculty, and management. This association serves as a vibrant platform for alumni to actively contribute to the institution's growth and excellence.

VCSM alumni excel in various sectors like IT, banking, and industry, achieving significant success both in India and abroad. Their accomplishments boost the college's reputation, attracting top companies for annual campus placement drives. Notably, several alumni have become successful entrepreneurs, particularly in the Karur District, and regularly engage with students to

share their entrepreneurial journeys and challenges, inspiring
the next generation.

The college recognizes its alumni's achievements by inviting them
as esteemed guests for events such as Freshers' Day, Women's Day,
and the Alumni Talk-Series. Distinguished alumnae receive the
prestigious "Sathanai Pookal" award during Women's Day
celebrations.

Beyond plaudits, alumni significantly support the institution
through generous contributions, including scholarships,
endowments, and financial aid, as well as organizing lectures and
mentoring students. Their unwavering commitment and active
involvement continue to enhance VCSM's legacy as a centre of
academic and professional excellence.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C5/5.4.1/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The college strives for excellence in academics, global
competence,employability, character building, self-esteem and
societalresponsibility for holisticdevelopment.

Mission:

· To accomplish eminence in the academic domain.

- To provide updated infrastructure.

- To educate value-based education.

- To impart skills through efficient training programs.

The governance of Valluvar College of Science and Management aligns closelywith its vision and mission, emphasizing decentralized, participatory management.The institution's Governing Council, comprising the Chairman, Secretary, JointSecretary and Principal, ensures strategic decision-making and effectiveimplementation of policies across academic, administrative and financial domains.

Faculty and students actively contribute to institutional development through 29cells, committees and clubs, including the IQAC,Research Cell and Training &Placement Cell. Annual perspective plans, including academic calendars, skilldevelopment activities, seminars and workshops, are designed to enhanceeducational quality.Leaders empower faculty and students to organize cultural and technologicalprograms, fostering leadership and innovation. Regular meetings at the institutionand departmental levels ensure effective communication and execution of policies.By incorporating participatory leadership, the college nurtures a collaborativeecosystem that supports its mission to provide holistic, value-based education whileachieving sustained institutional growth.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.1.1/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership at Valluvar College of Science and Management effectivelypractices decentralization and participative management through a welldefinedorganizational structure. Decentralization is achieved by delegatingresponsibilities to Heads of Departments, faculty members and various committees,enabling quick decision-making and efficient implementation of policies. ThePrincipal, in collaboration with

the Governing Council comprising the Chairman,Secretary, Joint Secretary, Principal and IQAC Coordinator, oversees academic andadministrative activities.

Participative management is reflected in regular meetings with Heads of Departments, IQAC and staff to discuss and finalize the academic calendar,internal assessments, seminars, workshops and other events. Faculty membersactively participate in 29 clubs, committees and cells addressing diverseinstitutional needs such as quality assurance, research, training and extracurricularactivities.

Students are also engaged in leadership through cultural and technological events organized under faculty guidance. Research activities are decentralized, withdoctoral committees supporting research scholars. The institution's inclusivegovernance model ensures active involvement of all stakeholders, includingstudents, faculty members, alumni and employers, fostering shared responsibilityand institutional growth.

This collaborative approach strengthens decision-making and ensuresalignment with the institution's vision of holistic and value-based education.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.1.1/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Valluvar College of Science and Management have effectively deployed its strategic and perspective plan to align with the institution's vision and mission. The college continuously updates its curriculum to meet the evolving needs of society, offering Add-On, Value-Added and Certificate Courses with active participation from students and staff members. For the academic year 2023-24, the institution got approval from AICTE, for MBA course and strengthened its ICT infrastructure by establishing smart classrooms and a Wi-Fi-enabled campus to enhance learning.

The college has successfully fostered international and national

collaborations, signing multiple MoUs with industry partners, academic institutions and training academies, facilitating student and faculty exchange, internships and research opportunities. It has also integrated digital learning tools, including DELNET and N-LIST to provide easy access to e-journals and online resources.

The college's strategic initiatives have significantly impacted student success, with over 250 university rank holders in the last five years. Placement rates in sectors such as IT, banking and hospitality have improved, along with a focus on innovation, entrepreneurship and start-ups. The institution's commitment to student welfare is evident through free transportation for rural students and support for self-sustenance programs.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.2.1/6.2.1 - 1.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of institutional bodies at Valluvar College of Science and Management is structured and effective, ensuring smooth operations across various levels. The college's governance framework is led by the Chairman, with the Secretary, Joint Secretary and Principal playing key roles in administration. The Management Council, under the leadership of the Principal, aligns the institution's activities with its vision and mission, ensuring academic and administrative coherence. The Academic Council, comprising all Heads of Departments (HoDs) with the Secretary and Principal, supervises academic strategies and decisions.

The college adheres to strict service rules, with faculty working from 09:30 AM to 05:00 PM. Faculty members are required to handle teaching, laboratory sessions and examination duties as part of their core responsibilities. Leave and permission protocols are well-defined, with HoD approval required for absences and alternative arrangements must be made. Faculty members are also

encouraged to engage in professional development through orientation programs, seminars and workshops. The Internal Quality Assurance Cell (IQAC) functions as a vital body, ensuring the continuous improvement of quality in academics and administration as per NAAC guidelines.This robust governance structure facilitates effective management, fostering a conducive environment for educational excellence.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.2.2/6.2.2.pdf
Link to Organogram of the institution webpage	http://vcsm.ac.in/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Valluvar College of Science and Management implements robust welfare measures for its teaching and non-teaching staff, ensuring their professional, social and personal well-being. Key welfare initiatives include free transportation, food and accommodation for hostel staff, along with short-term hostel stay for day scholars when required. Staffs are entitled to 12 days of medical leave per year and a three-month maternity leave for

eligible employees.

The college supports professional development through financial assistance and on-duty leave for attending FDPs, orientations and refresher programs. Staffs producing 100% results are rewarded and those achieving academic milestones such as Ph.D., NET or SLET qualifications receive incentives. Employee Provident Fund contributions and interest-free loans are also available.

Additional measures include fee concessions for employees' children, recreational tours, concessional uniforms and emergency payroll advances. Training programs for enhancing computing and communication skills are regularly conducted. Unique benefits such as gold/silver coins for performance and free eye check-ups for drivers further illustrate the college's commitment to staff welfare. These comprehensive initiatives create a supportive work environment, fostering motivation and excellence among employees.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.3.1/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows a robust performance appraisal system for

teaching and non-teaching staff to enhance their careers and improve institutional standards. At the end of the academic year, teaching staff undergo a self-appraisal process, where they are evaluated on a scale of 100 points, while non-teaching staff are assessed on a scale of 50 points.

The self-appraisal form for teaching staff comprises four major categories: Teaching, Research, Extension Activities and Administration. This system is overseen by a panel that includes a management nominee appointed by the Chairman, Principal, IQAC Coordinator, external academic experts and Heads of Departments.

The non-teaching staff's performance evaluation aligns with their designated tasks, divided into five distinct groups: administrators, lab assistants, attendants, electricians and drivers. Each group is assessed based on their responsibilities and contributions to the institution.

The appraisal process ensures continuous monitoring, motivating faculty to improve the teaching-learning process and enhancing student academic outcomes. Non-teaching staff are closely monitored by the administrative officer to ensure efficiency and performance in support roles. This appraisal system effectively identifies areas of improvement and encourages both teaching and non-teaching staff to contribute proactively toward institutional growth and student development.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.3.3/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal and external financial audits to ensure transparency, accountability and compliance with financial regulations. Valluvar College of Science and Management has an efficient Internal Audit system staffed by highly qualified financial specialists, ensuring all financial transactions are authorized in accordance with institutional

policies and procedures. The Internal Audit is conducted by an experienced Chartered Accountant who meticulously reviews financial transactions and records. This audit process guarantees that accurate financial records are maintained, discrepancies are identified and necessary corrective measures are implemented.

The mechanism for resolving audit objections includes immediate discussions and corrective actions by the financial team to address the findings and prevent their recurrence. Any discrepancies highlighted during the internal audit are promptly reviewed and the management ensures that effective solutions are put in place to streamline financial processes further.

The External Audit is carried out annually by an independent Chartered Accountant, ensuring compliance with statutory requirements and providing an unbiased review of the institution's financial standing. The external audit evaluates all financial statements, transactions and supporting documents, certifying their accuracy and legality. The collaborative efforts of the Internal and External Audit processes maintain financial discipline, ensure resource optimization and enhance the institution's credibility.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.4.1/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

77100

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional Strategies:

Valluvar College of Science and Management is dedicated in providing affordable, student-centered education, focusing on rural and underprivileged communities. The college management allocates funds for diverse requirements, including infrastructure maintenance, bus maintenance, purchasing laboratory equipments and other operational needs. Departments are also provided with financial support by the college management, to enable faculty members to attend seminars, conferences and workshops outside the college, fostering their professional growth and enhancing the academic environment.

Resource Utilization:

The institution ensures optimal resource utilization to maintain quality standards and support student welfare. Scholarships like the Shri. P. Kaliappa Gounder Memorial Scholarship for economically weaker sections and the Shri. L. Karuppaiah Gounder Memorial Scholarship for meritorious students reflects its commitment to inclusive education. Substantial funds are dedicated to extension activities, such as the School Students Saving Scheme (SSSS), which provides initial deposits for government school students and rewards for their stewardship of saplings.

Resources are judiciously used for honorariums, accommodation and certificates during programs. Additionally, infrastructure maintenance, including lab equipment updates, software upgrades and routine checks of electrical systems, buses and solar panels, ensures the effective functioning of college facilities while promoting sustainability.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.4.1/6.4.1.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Valluvar College of Science and Management, established in 2019, is dedicated to ensuring academic and administrative excellence through well-structured quality assurance strategies and processes. It plays a central role in institutionalizing best practices, promoting continuous improvement and enhancing academic performance to deliver education aligned with international standards.

The institution achieved a significant milestone in 2023-24 by securing an A+ credit rating in its first cycle of accreditation by the National Assessment and Accreditation Council (NAAC), reflecting its unwavering commitment to quality and excellence. Furthermore, the institution received approval from the All-India Council for Technical Education (AICTE) in 2023-24 to launch its MBA program, adhering to national technical education standards.

Strategies and Processes:

- **IQAC is actively guiding the institution in obtaining permanent AICTE approval for two new degree courses: BBA and BCA, to expand academic offerings.**
- **Focused efforts are underway to achieve "Autonomous" status during the academic year 2024-25, strengthening the institution's academic independence.**

Through consistent initiatives, IQAC ensures the effective implementation of quality processes fosters innovation and cultivates a culture of excellence. This contributes significantly to the holistic development of the institution and its aspirations for a bright future.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.5.1/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the institution continuously reviews and enhances the teaching-learning process, structures, methodologies and learning outcomes. Feedback is collected individually by teachers and directly through IQAC, with students also free to approach the Director for suggestions. Reforms include add-on courses, value-added programs through IECD, Bharathidasan University and collaborations with academic experts like TEDx. Interactive teaching methodologies use platforms such as Kahoot, Quiz Creator, Flipped Classroom and YouTube channels. Online teaching tools like Google Meet, Zoom and Jam Board were effectively used during the pandemic. Students also benefit from field trips, internships, industrial visits, mini-projects and experiential learning opportunities.

The institution ensures systematic operations using ROVEN software for record management. MoUs have been signed with IIBF Mumbai, Indian Academic Researchers Association Tiruchirappalli and 28 other institutions. Academic and Administrative Audits and Faculty Self-Appraisal Systems enhance quality, while five villages are adopted under the Unnat Bharat Abhiyan scheme.

Student performance is closely monitored through internal tests, assignments and attendance tracking, with remedial classes for weaker students. Incremental improvements include free bus services for rural students, alumni interactions and awards in academic, cultural and sporting events. Result analysis ensures timely corrective action, highlighting the institution's commitment to continuous progress and quality enhancement.

File Description	Documents
Paste link for additional information	https://vcsm.ac.in/AQAR2024/C6/6.5.2/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://vcsm.ac.in/AQAR2024/C6/6.5.2/6.5.2AnnualReport.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security: The college ensures safety with 24/7 CCTV surveillance, security personnel and a gender-neutral bus facility. Secured pathways provide safe access to the campus, adhering to the zero-tolerance policy for gender-based harassment

Counseling: Emotional well-being of female students is supported by class mentors who address stress and anxiety. Professional counselors offer additional support when necessary.

Common Rooms: Common rooms for both genders and shared facilities such as lavatories, lounges, medical rooms and cafeterias are accessible to students and faculties.

Day Care Center: The College provides a day care center for staff with young children, promoting a family-friendly environment.

Other Initiatives: The College has initiated several measures in gender equity & sensitization. Gender Studies is also part of the undergraduate curriculum and the prescribed programs incorporate 17 subjects related to gender equity and gender sensitization. Women Empowerment Cell, Gender Champion Club, Internal Complaint Committee and Anti-Ragging Committee serve as the principal initiatives of gender sensitization. The institution conducted gender sensitization programs, including awareness initiatives like Women Helpline 181, drawing competitions for International Day for the Elimination of Violence against Women and Women's Day celebrations

File Description	Documents
Annual gender sensitization action plan	https://vcsm.ac.in/AQAR2024/C7/7.1.1/7.1.1 - Gender Equity.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://vcsm.ac.in/AQAR2024/C7/7.1.1/Specific facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

The institution ensures effective waste management by segregating solid waste into biodegradable and non-biodegradable categories. Biodegradable waste is composted to produce organic manure and vermicompost, while non-biodegradable materials like plastics and glass are collected, sorted, and sent to authorized recyclers. Additionally, fashion technology department ensures that sewing wastes are recycled into beautiful garments, promoting sustainability.

Liquid waste generated on campus is treated using a Sewage Treatment Plant (STP) and reused for irrigation, supporting water conservation and nurturing plants and trees. This eco-friendly approach reduces the dependency on external fertilizers.

Electronic waste, such as outdated computers and accessories, is collected periodically and disposed of through authorized e-waste recyclers. The transition to energy-efficient devices, including the replacement of CRT monitors with LCD screens and the use of LED lighting, further contributes to sustainability efforts.

Laboratory chemicals are carefully stored and handled following strict safety protocols, and LPG cylinders are managed with due care. Although radioactive waste is not generated, all hazardous substances are disposed of responsibly to ensure environmental and occupational safety. These practices highlight the institution's commitment to sustainable waste management and environmental responsibility.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Valluvar College of Science and Management is committed to fostering an inclusive environment that celebrates diversity and promotes equal opportunities. Fee concessions are offered to single-parent students, easing their financial burden and creating an inclusive atmosphere for students from diverse family

backgrounds. The college provides accessible infrastructure and support systems to ensure equal participation for physically challenged students and faculty members. Upholding its social responsibility, the institution prioritizes the recruitment of scavengers, security staff and sweepers from economically disadvantaged backgrounds, thereby promoting societal upliftment and equity in opportunities.

The college celebrates cultural and regional diversity through vibrant events like Pongal, Diwali, Christmas (Mix & Soak) and traditional ceremonies such as the Lamp Puja Ceremony. Environmental and financial literacy initiatives, including Tree Planting Day, World Savings Day and financial inclusion programs, reflect its dedication to social progress. Technical fests and awareness dramas further enrich the inclusive environment.

Valluvar College aligns with Sustainable Development Goals (SDGs), including No Poverty, Quality Education, Gender Equality and Clean Water & Sanitation, through active engagement in NSS, YRC, RRC club activities and awareness programs. These initiatives demonstrate the college's steadfast commitment to creating a tolerant, harmonious and sustainable environment for holistic development.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution actively promotes constitutional values, rights and responsibilities among students and staff through diverse initiatives. National pride is cultivated through flag hoisting ceremonies and commemorative events on Independence Day and Republic Day. Celebrations of Gandhi Jayanthi, Teachers' Day, Democracy Day and Unity Day emphasize civic duties, values and social justice. Regular pledge-taking reinforces these commitments.

Sustainable development and environmental consciousness are encouraged through cleanliness drives and tree plantation

campaigns under Unnat Bharat Abhiyan. NSS conducted rally related to Swachhata Hi Seva (Garbage Free India) program. The Red Ribbon Club, Youth Red Cross and NSS organize Voluntary Blood Donation Camps, saving lives and aiding the underprivileged.

Workshops, awareness drives and interactive sessions address human rights, consumer rights and fundamental duties, creating a well-informed and socially responsible community. The Model United Nations Assembly, conducted by the Department of Public Administration, empowered students to engage with global issues while fostering democratic values.

The Department of Business Administration's seminar on "Impact of Globalization in the Indian Economy" enriched students' understanding of constitutional and economic dynamics in a globalized context. Collectively, these efforts nurture ethical, informed and responsible citizens dedicated to national development.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://vcsm.ac.in/AQAR2024/C7/7.1.1/Link Page - 7.1.9.pdf
Any other relevant information	https://vcsm.ac.in/AQAR2024/C7/7.1.1/Link Page - 7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Valluvar College of Science and Management celebrate a wide range of national and international commemorative days, events, and festivals to foster holistic development, awareness, and civic responsibility among students and faculty. These events are designed to align with educational, environmental, social, and cultural themes.

Life Skills and Wellness Programs

The college has organized several life skills programs, including a joint celebration of Yoga Day with the Isha Foundation and National Nutrition Week, which featured a Fire-less Healthy Diet Competition.

Commemoration and Memorial Days

Valluvar College observes significant commemorative days such as Teacher's Day to honor Dr. Sarvepalli Radhakrishnan, National Youth Day for Swami Vivekananda's birth anniversary, and NSS Day to mark Mahatma Gandhi's birth centenary.

Environmental Awareness

National Pollution Control Day is observed to remember the Bhopal Gas Tragedy, emphasizing environmental responsibility.

Academic and Curriculum-Related Celebrations

Innovation Day, Education Day (in honor of Maulana Abul Kalam Azad), National Integration Day, and National Unity Day are observed to promote academic awareness, national integration and

unity. Additionally, International Literacy Day is observed through NSS initiatives, such as educating illiterate people in nearby villages.

These events help instill a sense of responsibility, community service, and innovation in students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I: Financial Literacy Cell

Title: Financial Inclusion towards Eradicating Poverty through School Students' Savings Schemes

Objective:

Valluvar College's Financial Literacy Cell empowers rural students by promoting savings habits, enabling digital banking, and fostering financial awareness, supporting Digital India and SDG goals.

Outcomes:

The initiative transformed over 400 rural school students by empowering them with financial literacy through zero-balance savings accounts, fostering independence and discipline. It earned accolades from the Prime Minister's Office and financial institutions for its societal impact. Students saving more were trained in entrepreneurship, earning income while gaining business skills. Events like World Savings Day promoted financial awareness, addressing illiteracy and reducing reliance on moneylenders. This program has reduced poverty, fostering a financially inclusive, self-reliant society.

Best Practice - II:

Title: S.H.I.N.E – Students' Holistic Improvement through Nurturing of Essential Skills

Objective:

The S.H.I.N.E initiative at Valluvar College empowers rural students through academic excellence, industry exposure, and skill enhancement, preparing them for leadership roles and successful careers.

Outcomes:

The structured SHINE program ensures holistic student development. Leadership mentoring builds confidence through clubs, seminars, and lectures. Placement training focuses on employability skills, while simulation training offers real-world experience via projects and industry collaborations. Value-added courses like digital marketing and data analytics boost job market competitiveness. Scholarships ensure inclusive education, and partnerships with organizations like IIBF and TCS enable top placements. By addressing communication and financial barriers, SHINE transforms rural students into confident, job-ready graduates.

File Description	Documents
Best practices in the Institutional website	https://www.vcsm.ac.in/BestPractices.php
Any other relevant information	https://www.vcsm.ac.in/BestPractices.php

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Valluvar College of Science and Management has a distinct commitment to promoting the moral and ethical teachings of Thirukkural, aligning with its vision of shaping students into responsible and virtuous citizens. For over 75 years, the institution has integrated Thirukkural into its academic and extracurricular activities, using it as a guiding principle for holistic development. The college's efforts include a unique initiative where students who can recite all 1330 couplets of

Thirukkural are offered free education, contributing to their personal and professional growth. Daily prayers and the display of Thirukkural principles throughout the campus reinforce this philosophy.

The college also organizes cultural events such as Kalai Thiruvizha, where young children participate in activities inspired by Thirukkural and Vaan Sirappu, aimed at promoting awareness about water conservation. The institution also conducts extension programs, including teaching Thirukkural in government schools and distributing books to students.

Our efforts have been recognized with prestigious awards, including the Kural Malai Semal Award and the Muppal Munivar Award. We are committed to continuing these initiatives in the academic year 2023-24 by conducting several programs aligned with its distinctiveness, to promote the moral values of Thirukkural, ensuring the holistic development of our students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. The institution aims to prepare and submit the AQAR Report for the second cycle.
2. Obtain autonomous status from the University Grants Commission.
3. Provide holistic, value-based education and inculcate entrepreneurial abilities in students to help them face the challenges of the corporate world.
4. Provide amenities and sports facilities in harmony with nature.
5. Achieve a better NIRF ranking.
6. Launch a sales counter to display student products in the Incubation Center of the Fashion Technology Department.
7. Install a new ATM for students, through our MoU with Karur Vysya Bank and the Valluvar Foundation, inside our campus.
8. Organize Faculty Development Programs before the working days begin.
9. Intensify the research culture and facilitate faculty in obtaining more funded projects.
10. Conduct seminars, symposiums and workshops at the

international level.
11. Improve the ICT infrastructure.Update the e-governance policy.
12. A portion of the alumnae contribution will be utilized to provide scholarships for deserving students in Value Added Courses.
13. Generate ideas and convert them into prototypes at various Technology Readiness Levels (TRL) through the National Innovation Repository (YUKTI).
14. Sign MoUs with institutions to develop a start-up culture.
15. Register start-ups with MSME and Udhayam.